**Meeting:** Fifth Official Sponsor Meeting

**Date:** 30th June 2016

**Location:** SMU Labs

**Attendees:** Weilun, ZongWei, Wendy, Ching Yi, Gao Min

Edmund, Boon Teck, Marcus

**Absentees:** NIL

**Minutes Prepared by:** Ching Yi

**Vetted by:** Weilun

**Points to Note**

1. Discussing sponsors’ availability to match team’s project schedules & deadlines.
2. Finalize functionalities required to be completed in the 1st version by UAT 1 (Internal).
3. Meeting for sponsors’ review on the 4th August 2016 (Thursday) and finalize major details for **UAT 1** (External).
4. Meeting for sponsors’ review on the 22nd September 2016 (Thursday) and finalize major details for **UAT 2** (External).
5. Meeting for sponsors’ review on the 3rd November 2016 (Wednesday) and finalize major details for **UAT 3** (External).
6. Use the icon (with $) on different pages so that UI does not look so flat.
7. Get recording function done by mid-July (15th tentative) to ready for beta version.
8. Start brainstorming for what data to extrapolate for analytics.
9. Can integrate weather from google, display if its public holiday/ school holiday on the day itself etc.
10. Function to set target ($) per week/month and display how far away from that goal.
11. Clients suggested that the displaying of transaction in the business calendar module would be a useful feature.

Meeting is adjourned at **2020**.